

Application Form A Skills Development

Please complete in block capitals

Name _____

Post _____

Organisation address _____

Line manager (if applicable) _____

Email _____

Telephone _____

Course/development opportunity _____

Date of event _____

How was the need for training/development identified?

How do you expect to use the skills acquired from this training/development opportunity in the performance of your job?

Applicant signature _____ Date _____

Line manager signature (if applicable) _____ Date _____

Cancellations

If for any reason you, or your colleagues, are unable to attend the course, please let us know as soon as possible. Renaissance West Midlands reserves the right to invoice your organisation towards individual participation costs for places that are either cancelled at under two weeks notice and cannot be filled by anyone else, or non-attendance without prior notification.

The information you give will be held in accordance with the Data Protection Act 1998. Details will be entered onto a departmental database and used to administer your booking.

Please indicate where the application form was obtained from:

Brochure Website

Please send this completed form to:
Rafeela Akhtar, Training Co-ordinator, Birmingham Museum & Art Gallery, Chamberlain Square, Birmingham B3 3DH
Telephone 0121 303 3257 Fax 0121 303 1394 Email rafeela.akhtar@birmingham.gov.uk